Give website where these guidelines and application may be obtained

Purpose: Saint Andrew Catholic Church encourages and supports programs and projects that creatively offer concrete services for meeting the needs of the poor and vulnerable. These programs include but are not limited to efforts to secure the basic rights of food, adequate shelter, health care and education for the needy,

Please review and follow these Grant Guidelines before submitting an application.

Grants

1. must be characterized by direct assistance to a self-help-oriented program or an advocacy program for the poor and vulnerable.
2. must promote the social justice and common good teachings of the Catholic Church.
3. must involve an advocate from Saint Andrews Parish.

Grant Conditions & Requirements

1. Priority will be given to new or innovative programs and/or projects and be self-help oriented. .
2. Awarded grants should not be the primary means of supporting a project. When possible, matching grant funds should be sought.
3. Grants **will not be awarded** for the following:
   • salaries/benefits
   • ordinarily on-going expenses of an existing ministry or organization
   • grants that would be used to fund other organizations
4. Any qualifications or conditions placed on a grant must be fulfilled prior to the disbursement of funds.
5. Grants must be spent as described in the Grant Application.
6. An annual Progress Report is required.

Grant Schedule

Our fiscal year extends from July 1st to June 30th.
1. Grant Applications must be submitted prior to December 1st.
2. Grant Applications are usually reviewed and processed by February 1st.
3. Notification of the status of a Grant Application will be made about by March 1st

Progress Report

A Progress Report is due by December 1st of the next fiscal year. Use only the Progress Report form on our website and submit electronically. Grant renewal is possible but not guaranteed.

Application Instructions

1. Complete the Grant Application Form. Confine your responses to the spaces provided. Applications will be rejected if the forms are incomplete or later than the due date.
2. When completed submit electronically to ????

Questions

Direct questions electronically to info@saclemson.org